

# BURTON AGNES PARISH COUNCIL

## Minutes of the meeting held at Burton Agnes Sports Club

Monday 10 February 2020

Those present were:

### Parish Councillors

Mrs Liz Sellers (Chair)  
Mr Clive Neale  
Mrs Jean Boynton  
Mrs Jeanette Cawkwell  
Mrs Margaret Scrowston  
Mr Garry Slingsby  
Mrs Su Todd (Clerk)

### Guests

Cllr Owen

### 1. Apologies

None

### 2. Declarations of Interest

Mrs Sellers regarding Item 6.

### 3. Minutes of meeting held on 25 November 2019

The minutes were agreed as a true record and signed by Mrs Sellers.

### 4. Public Participation

Councillor Jonathan Owen joined the meeting from 7:00pm until 7:40pm.

### 5. Matters Arising

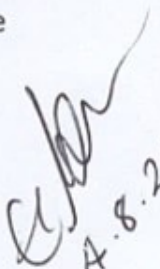
- Enquiry re grave repairs. A member of the community had contacted the clerk to enquire who is responsible for repairs to graves in the churchyard. Mrs Cawkwell will make enquiries.

### 6. Centrica Storage Liaison & Funding Committee Letter

Mr Owen pointed out that legal action was not good use of precept money. Mrs Cawkwell had received 3 telephone calls direct from Sandra Morrison, (Boynton Parish Clerk) and Mrs Cawkwell had responded saying she was unable to comment and the subject will be discussed at the next Parish Council Meeting. Mr Neale believes Centrica have a moral obligation to provide financial information at Parish Council meetings. All present agreed that the outcome of the original vote (whether or not to support Boynton Parish Council with legal action against Centrica) will stand. The Parish Clerk is to write to the chair of Boynton with proceedings at this and the previous meeting, and to state that our decision is final.

### 7. Salt Bin, Gransmoor

Mrs Cawkwell reported that the salt bin is almost empty and needs refilling, and volunteered to monitor it's usage. Enquiries are to be made with ERYC if they are able to fill and what the cost would be.

  
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### 8. Grass Cutting

A letter was received from ERYC to ask if we would like them to continue to provide a grass mowing service of Burton Agnes Play Area. The cost will be compared to last year's and a decision made thereafter.

### 9. Lissett Wind Farm Community Fund

An email had been received asking if we would like to provide representatives to attend meetings. Mrs Cawkwell volunteered to be the representative, and Mr Neale volunteered to be the substitute representative.

### 10. Zurich Insurance

Communication from Zurich had been received to confirm renewal of the insurance. The policy is to be requested.

### 11. Planning Applications to be considered

None

### 12. Accounts

The clerk presented the members with a list of transactions from November 2019 to January 2020 and asked for approval from the Parish Council.

#### Burton Agnes Parish Council Transactions for Nov, Dec & Jan 2019-20

Description	Current Account	Deposit Account	Total
Balance as at 31 Oct	£2170.19	£8620.51	£10790.70
BA Sports Club - Hire	(£150.00)		
Computer Support	(£11.00)		
Interest Received		£1.37	
Computer Support	(£11.00)		
ERYC Refund from Street Light Agreement	£8.56		
Driffield School Twilight Bus Donation	(£200.00)		
Interest Received		£1.51	
ERYC – Playground Maintenance	(£519.98)		
Clerk's Wages	(£213.46)		
Clerk's Expenses	(£15.72)		
Phoenix Payroll Service	(£22.00)		
New Clerk's Wages	(£96.41)		
HMRC – Tax & NI	(£2.80)		
Computer Support	(£11.00)		
Zurich Insurance	(£257.60)		
A E Smith Kilham – Salt Bin Refill	(£54.00)		
Interest Received		£1.47	
<b>Balance as at 31 Jan</b>	<b>£613.78</b>	<b>£8624.86</b>	<b>£9238.64</b>

Two items were queried: to confirm if the Computer Support had now been cancelled, and to enquire with the previous clerk if she could advise what the Playground Maintenance covers. The above transactions were approved by all pending information regarding the queries.

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### 13. Correspondence

- An email from ERYC regarding the Town and Parish Council Charter Consultation has been received. Mr Owen gave further information regarding the Charter. Mrs Sellers agreed to complete the survey requested in the email.
- A letter from Centrica has been received requesting bank details for the Parish Council. We are to respond with the details requested and apologise for the delay in responding due to the issue needing to be discussed at this meeting.

### 14. Any Other Business

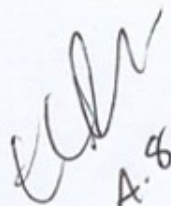
- Mrs Cawkwell has been contacted by a local resident with concerns over the infestation of rats at the duck pond. A member of the public is feeding the ducks here, and at other ponds in the area, with grain, which is also being placed on grass verges. This has enticed ducks to cross the road with a duck recently being killed. The pond is on estate land and as such the residents need to report the matter to the Estate Office.
- The matter of when the next playground inspection is due was raised and we are to enquire with the previous clerk for any information available.
- The gate at the entry to the Cemetery is in disrepair. Mrs Cawkwell will enquire with the church warden if there are any plans to repair this.
- Access to the Parish Council website does not appear to be working properly. The clerk will investigate and resolve if possible.
- The clerk asked if the members were willing to contribute towards the cost of a book entitled "The Local Council Clerk's Guide" to assist with her new role. The members agreed to a contribution of £11.00.
- The Notice Board is inaccessible and it was agreed to contact the previous chair, Mrs Sue Burt, to enquire if she has, or knows where, the key is currently kept.

### 15. Dates of this year's meetings

Dates for this year's meetings were discussed and provisionally agreed as follows:

27 April 2020  
11 May 2020 (AGM)  
27 July 2020  
14 September 2020  
23 November 2020

There being no further business to discuss, the meeting finished at 8.04pm.

  
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