

BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 24 October 2022 at 7pm

Those present were:

Parish Councillors

Mr Clive Neale (Chairman)
Miss Liz Sellers (Vice-Chairman)
Mrs Jean Boynton
Mrs Margaret Scrowston
Mr Chris Palmer
Mrs Su Todd (Clerk)

Guests

Cllr Charlie Dewhirst

	ACTIONS
<p>1. Acceptance of apologies for absence</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p> <p>Apologies from Cllr Slingsby due to prior engagement. Apologies were accepted.</p> <p>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)</p> <p>There were no Declarations of Interest received.</p> <p>3. To receive and sign the minutes of the Full Council meeting held on the 25 July 2022 (distributed via email 30 August 2022).</p> <p>Agreed by all present as a true record.</p> <p>4. Planning</p> <ul style="list-style-type: none">22/02374/PLF – Lane East of Stray Cat Cottage, Gransmoor Road, Gransmoor: Use of paddock for the siting of a caravan, domestic garden in connection with 6 Main Road, erection of an outbuilding/barn and shed (Retrospective Application) (distributed via email 11/08/2022). Status: Pending Consideration22/02789/PLF – Holmlea, Main Street, Burton Agnes: Erection of a single storey extension to rear (part retrospective) (distributed via email 02/09/2022). Status: Application Approved	

<ul style="list-style-type: none"> 22/02936/PLF – Safety Cottage, Main Street, Thornholme: Erection of a two storey extension to side (distributed via email 04/10/2022). Status: Pending Consideration <p>Planning matters were duly noted by all present and no comments required.</p>	
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5. Accounts

31 August 2022 to 24 October 2022

Description	Date	Current Account	Deposit Account	Total
Balance as at 31 August 2022		£6,272.12	£13,137.45	£19,409.57
Interest Received (September)	30/09/2022		£2.38	
LWFCF	14/10/2022	£1,500.00		
Andromeda Admin Payroll Q2	24/10/2022	(£16.50)		
HMRC Tax & NI Q2	24/10/2022	(£49.40)		
Clerk's Wages 2022/2023 Q2	24/10/2022	(£197.60)		
Balance as at 24 October 2022		£7,508.62	£13,139.83	£20,648.45

The accounts were approved by all present.

<p>6. Scribe Accounts Quotations from several Accounts Software providers were discussed. Scribe Accounts was the most competitive, is dedicated towards Councils and used by many other Town and Parish Councils. The time saved by using software compared to processing accounts manually is substantial and also would allow for a smoother handover to future clerks. All agreed to sign up with Scribe Accounts. As additional information, the Clerk is to enquire with Scribe if there is a tie-in period and exit fee.</p>	Clerk
<p>7. Biogas Plant Cllr Sellers gave an update on planning consent for 2 storage buildings at the Biogas Plant which were in question. Following further investigations it was discovered that the storage buildings were included in the original planning application so this matter cannot be addressed further.</p>	
<p>8. Three Oaks Energy Park (Ridge Clean Energy) An email received from Three Oaks with responses to questions raised was read out and the contents noted, and the Clerk is to forward the email to Cllr Neale. The responses were generalised with no definitive answers. It was also noted that the planning application submission was expected imminently and that comments and objections from Parish Councillors would be collated via email correspondence and submitted once agreed.</p>	Clerk

<p>9. Defibrillators</p> <p>Cllr Slingsby was not in attendance to provide an update. An email had been received from London Hearts which was forwarded to all councillors for discussion. It was agreed that Cllr Neale would look into further options for the purchase of defibrillators.</p>	C Neale
<p>10. Play Park</p> <p>Cllr Palmer and the Clerk gave an update on the meeting held with ERYC representatives at the play park to discuss the ongoing issues. During the meeting, a resident who lives close to the park came to speak with all present and offered to assist with monitoring any problems occurring at the park. Cllr Boynton will make contact with the resident to discuss further. A report from the meeting is to be sent to the Clerk from Theresa Gale (Sport and Active Communities Officer at ERYC) who was present at the meeting, and the Clerk is to forward this, along with the current Insurance Policy to Cllr Neale.</p> <p>Cllr Dewhirst recommended we investigate Cumulated Sums funding at ERYC.</p>	<p>J Boynton</p> <p>Clerk</p> <p>Clerk</p>
<p>11. Emails Received and Forwarded to Councillors</p> <p>The list of emails forwarded to Councillors was duly noted.</p>	
<p>12. Date and time of next meeting</p> <p>Monday 5 December 2022</p> <p>Provisional dates for meetings in the next six months as follows: Monday 6 February 2023 Monday 22 May 2023 Monday 10 July 2023</p> <p>There being no further business to discuss, the meeting closed at 7.50pm.</p>	