

BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 5 December 2022 at 7pm

Those present were:

Parish Councillors

Miss Liz Sellers (Vice-Chairman)

Mrs Jean Boynton

Mrs Margaret Scrowston

Mr Chris Palmer

Mrs Su Todd (Clerk)

Guests

Cllr Jane Evison

	ACTIONS
<p>1. Acceptance of apologies for absence</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p> <p>Apologies from Cllr Neale who was out of the country, and Cllr Slingsby due to prior commitments. Apologies were accepted.</p>	
<p>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)</p> <p>Cllr Sellers declared a pecuniary interest in items 5(d) and 5(e) due to being a Governor at Burton Agnes School.</p> <p>Cllr Scrowston and Cllr Boynton declared non-pecuniary interests in items 5(d) and 5(e) due to having grandchildren at Burton Agnes School.</p>	
<p>3. To receive and sign the minutes of the Full Council meeting held on the 24 October 2022 (distributed via email 28 November 2022).</p> <p>Agreed by all present as a true record.</p>	
<p>4. Planning</p> <p>Planning Applications:</p> <p>(a) 22/03319/PLF – Stable Block & Coach House, Burton Agnes Hall: Construction of two external openings to form exterior doors at front and rear, installation of window to previously bricked up opening at side, alterations including raising of existing dormer windows at rear, replacement of three existing doors, re-instatement of roof cowls to act as roof lanterns, installation of new flue in roof, creation of stone steps and small ramp and replacement gates to courtyard (distributed via email 21/11/2022).</p> <p>Comments deadline was 15/11/2022. Current Status: Pending Consideration.</p>	

C. M. Seal.

<p>(b) 22/03320/PLB – Stable Block & Coach House, Burton Agnes Hall: Repairs to the existing roof, gutters and brickwork, removal of internal partition walls throughout including downstairs wall in kitchen, panelled storeroom, ceiling and two staircases, renovation to the existing kitchen and dining areas including removal of section of first-floor structure to create double height space above servery and mezzanine floor, creation of new staircase in café area, provision of WC facilities to existing store, creation of two external openings to form exterior doors, installation of window to previously bricked up opening, alterations including raising of existing dormer windows, replacement of three existing doors, re-instatement of roof cowls to act as roof lanterns, installation of new flue in roof, creation of stone steps and small ramp and replacement wrought iron gates into the courtyard, removal of Tank Shed and reinstatement of existing wall, replacement of existing tarmac drive, courtyard and area surrounding the Norman Manor with self-binding gravel (distributed via email 21/11/2022).</p> <p>Comments deadline was 15/11/2022. Current Status: Pending Consideration.</p> <p>Clerk to submit a comment of 'No objection' for both applications.</p>	Clerk
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5. Accounts

(a)

25 October 2022 to 5 December 2022

Description	Date	Current Account	Deposit Account	Total
Balance at 25 October 2022		£7,508.62	£13,139.83	£20,648.45
Clerks Expenses Q2	25/10/2022	(£77.10)		
Interest Received (October)	31/10/2022		£4.28	
Scribe Accounts	24/11/2022	(£204.00)		
ERYC Street Lighting	30/11/2022	(£479.45)		
C M Neale Jubilee Planters	30/11/2022	(£461.53)		
Interest Received (November)	30/11/2022		£7.56	
Balance at 5 December 2022		£6,286.54	£13,151.67	£19,438.21

LWFCF (included in the above accounts)

Description	Date	Income	Expenditure	Balance
Balance at March 2021				£2,426.00
Parish Grant	July 2021	£1,500.00		£3,926.00
FOBAS Donation	May 2021		£1,000.00	£2,926.00
Parish Grant	October 2022	£1,500.00		£4,426.00
Balance at December 2022				£4,426.00
Future allocations:				
Defibrillators x 2, Donations (FOBAS, Tiddlers, Driffeld Twilight Bus, Churchyard, War Memorial etc).				

The accounts were approved by all present, Cllr Sellers proposed, Cllr Palmer seconded.

C.M. Sellers

<p>(b) The budget for 2023/2024 was discussed and agreed, the Precept to be set at £3,800.00 which is the same as the last few years. Cllr Sellers proposed, Cllr Palmer seconded, all in favour. The Clerk is to submit the Precept Demand form to ERYC.</p>	Clerk
<p>(c) Following a request from Drifffield School, Cllr Sellers proposed, Cllr Palmer seconded, all in favour to donate £200 to Drifffield School towards the Twilight Bus Service. The Clerk is to process the payment.</p>	Clerk
<p>(d) Following a request from Friends of Burton Agnes School, Cllr Palmer proposed, Cllr Scrowston seconded, all in favour to donate £1000.00 to Friends of Burton Agnes School towards playground markings. The Clerk is to process the payment.</p>	Clerk
<p>(e) Following a request from Burton Agnes School, Cllr Palmer proposed, Cllr Scrowston seconded, all in favour to donate £1000.00 to Burton Agnes School towards re-establishing their 'Tiddlers Group'. The Clerk is to process the payment.</p>	Clerk
<p>(f) The Street Lighting Service Level Agreement has been received from ERYC, the cost being £399.54 was noted.</p>	
<p>(g) The insurance renewal has been received from Zurich at a cost of £257.60 which is the same as the 2 previous years. Cllrs noted, the Clerk is to ascertain if this includes cover for the Play Park.</p>	Clerk
<p>6. Three Oaks Energy Park (Ridge Clean Energy) Cllr Evison will arrange a meeting between Cllr Sellers and Dave Kitching of Carnaby Parish Council to discuss collaborating on some issues with the planning application, in particular requesting a Section 106 and funding agreements. Cllr Evison will keep Stephen Hunt, Director of Planning at ERYC, informed of the situation.</p>	
<p>7. Defibrillators (a) Phone Box Refurbishment - Cllr Slingsby provided an update via email on the matter. 'Mr Hill requires 3 dry days to prepare and paint the telephone box. As soon as the weather allows he will make it a priority'. (b) Defibrillator Quote from London Hearts - Cllr Sellers proposed, Cllr Palmer seconded, all in favour to go ahead with the purchase of the defibrillator from London Hearts to be located in Burton Agnes. The defibrillator for Gransmoor is subject to there being power to the phone box.</p>	
<p>8. Play Park A meeting held at the play park in Burton Agnes was attended by the Clerk, Cllr Palmer and several representatives of different departments at ERYC. It was agreed at the meeting that ERYC would arrange for the black bin liners which had been dumped in the hedgerows to be removed, and for the hedges to be cut back to allow a better line of sight for nearby residents. To date, this work had not been carried out. Cllr Evison will endeavour to find out why the work had not been done. A further issue to note on the matter was that a bonfire had again taken place this year.</p> <p>8:10pm – Cllr Evison left the meeting.</p>	



<p>9. Bins</p> <p>Cllr Sellers suggested it would be useful for a bin to be placed near the post box on Rudston Road, and a bench to be placed near Burton Agnes School. Cllr Sellers will approach the school to ask if they would be happy with these suggestions. Following this, the Clerk will make enquiries with ERYC how to submit an application for a new bin.</p>	Clerk
<p>10. Bus Shelters</p> <p>Following a request from ERYC to clean and remove graffiti from the bus shelters on both sides of the road near the Blue Bell public house. It was agreed the Clerk would source three quotations for the work.</p>	Clerk
<p>11. ERYC Overview and Scrutiny Topics</p> <p>Following an email from ERYC requesting topics for their Overview and Scrutiny Committee, Cllr Sellers suggested a topic on 'how communities can engage with renewable energy projects and guidance for Parish Councils'. The Clerk is to submit the form to ERYC.</p>	Clerk
<p>12. Emails Received and Forwarded to Councillors</p> <p>The list of emails forwarded to Councillors was duly noted.</p>	
<p>13. Date and time of next meeting</p> <p>Monday 6 February 2023</p> <p>There being no further business to discuss, the meeting closed at 8.38pm.</p>	