

# BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 4 September 2023 at 7pm

Those present were:

**Parish Councillors**

Mr Clive Neale (Chairman)  
Miss Liz Sellers (Vice-Chairman)  
Mrs Jean Boynton  
Mr Chris Palmer  
Mrs Su Todd (Clerk)

**Guests**

Mr David Siddle (ERYC)  
Ms Nuala Taylor (ERYC)  
10 Members of the Public

	ACTIONS
<p><b>1. Acceptance of apologies for absence</b> Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. No apologies received.</p>	
<p><b>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)</b> No declarations of interest.</p>	
<p><b>3. To receive and sign the minutes of the Annual Parish Council Meeting held on the 22 May 2023 (postponed to 26 June 2023)</b> (distributed via email 30 August 2023). Proposed by Cllr Sellers, seconded by Cllr Palmer, agreed by all present as a true record.</p>	
<p><b>4. ERYC Housing Needs Survey</b> David Siddle (Rural Housing Enabler, ERYC) and Nuala Taylor (Principal Asset Officer, ERYC) gave an overview of the Housing Needs Survey completed during November/December 2022. Mr Siddle will forward a copy of the Local Lettings Policy to the Clerk, and will prepare a further survey to include Gransmoor. Ms Taylor will report back to ERYC on the outstanding issues of the path required between the school and the Sports Club, and support with the Play Park, that have been raised with ERYC by the Parish Council previously. The Clerk will add a link to the Parish Council website to access the Housing Needs Survey report.</p>	<p>D Siddle N Taylor Clerk</p>
<p><b>5. Planning</b> <b>Planning Applications:</b> (a) <b>23/02042/PLF</b> – Erection of building to create 3 units for Use Class B (General Industrial) including ancillary offices and associated works at Plot V, Carnaby Industrial Estate, Wellington Way, for Robinson's Pallet Supplies Ltd. Circulated 07/08/2023. Comments deadline 23/08/2023. <b>Application was noted by council</b></p>	

7:55pm David Siddle and Nuala Taylor left the meeting.

## 6. Accounts

(a)

### 23 May 2023 to 4 September 2023

Description	Date	Current Account	Deposit Account	Total
<b>Balance at 22 May 2023</b>		<b>£6,599.67</b>	<b>£10,198.28</b>	<b>£16,797.95</b>
ERYC Rent of Playing Field	25/05/2023	(£446.00)		
SLCC Membership	25/05/2023	(£17.70)		
Interest Received (May)	31/05/2023		£9.90	
LWFCF	01/06/2023	£1,700.00		
Interest Received (June)	30/06/2023		£9.65	
Clerk's Wages 2023/2024 Q1	11/07/2023	(£198.98)		
Clerk's Expenses 2023/2024 Q1	11/07/2023	(£80.71)		
HMRC Tax & NI 2023/2024 Q1	11/07/2023	(£132.00)		
Andromeda Admin Payroll Q1	11/07/2023	(£16.50)		
Interest Received (July)	31/07/2023		£11.49	
C Palmer – Plants	03/08/2023	(£54.60)		
Solve 3D–Gransmoor Phone Box	30/08/2023	(£246.51)		
Solve 3D–Gransmoor Phone Box	30/08/2023	(£755.88)		
Interest Received (August)	31/08/2023		£12.18	
<b>Balance at 4 September 2023</b>		<b>£6,350.79</b>	<b>£10,241.50</b>	<b>£16,592.29</b>

### Lissett Wind Farm Community Fund (included in the above accounts)

Description	Date	Income	Expenditure	Balance
<b>Balance at March 2021</b>				<b>£2,426.00</b>
Parish Grant	July 2021	£1,500.00		£3,926.00
FOBAS Donation	May 2021		£1,000.00	£2,926.00
Parish Grant	October 2022	£1,500.00		£4,426.00
Burton Agnes Parochial Church – Churchyard Maint	February 2023		£200.00	£4,226.00
Burton Agnes Estate – War Memorial Maintenance	February 2023		£74.00	£4,152.00
Driffield School – Twilight Bus Donation	February 2023		£200.00	£3,952.00
London Hearts – Defibrillator	February 2023		£1,211.00	£2,741.00
FOBAS – Playground markings	February 2023		£1,000.00	£1,741.00
Burton Agnes School – Tiddlers Group	March 2023		£1,000.00	£741.00
Parish Grant	June 2023	£1,700.00		£2,441.00
<b>Balance at September 2023</b>				<b>£2,441.00</b>

Future allocations: Defibrillator Gransmoor

The accounts were approved by all present.

<p>(b) It was agreed that the costs incurred for the refurbishment of Gransmoor telephone box would be allocated to LWFCF.</p>	<p>Clerk</p>
<p><b>7. Community Governance Consultation</b> There were no actions required.</p>	
<p><b>8. Defibrillators</b> (a) Gransmoor telephone box refurbishment has now been completed by Mr Chris Hill and the Parish Council wish to express their thanks to Mr Hill and his family. Mr Hill will contact Garry Slingsby to obtain the contact details for BT to arrange for the power to be restored. Cllr Neale will arrange for the electrician to make the connections. The Clerk will order the remaining parts required to complete the refurbishment. The Clerk will order the defibrillator. (b) The Burton Agnes defibrillator is now installed and is live. A notice is to be circulated to the local area to advise of it's availability. The defibrillator has been registered with The Circuit. The regular checks are to be discussed and agreed with the Blacksmiths.</p>	<p>Mr Hill Cllr Neale  Clerk Clerk  Cllr Neale Cllr Neale</p>
<p><b>9. Clerk's Update &amp; Correspondence</b> An email had been received enquiring about the current situation with the trial bin outside the school, and the salt bin at Thornholme. The Clerk will make enquiries.</p>	<p>Clerk</p>
<p><b>10. Emails Received and Forwarded to Councillors</b> The list of emails forwarded to Councillors was duly noted.</p>	
<p><b>11. Date and time of next meeting</b>  Monday 20 November 2023 at 7.00pm  There being no further business to discuss, the meeting closed at 8.46pm.</p>	