

BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 4 December 2023 at 7pm

Those present were:

Parish Councillors

Cllr Liz Sellers (Chair)

Cllr Jean Boynton

Cllr Chris Palmer

Mrs Su Todd (Clerk)

Guests

Cllr Jonathan Owen

	ACTIONS
<p>1. Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. Apologies received from Cllr Charlie Dewhirst.</p> <p>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests) No declarations of interest.</p> <p>3. To receive and sign the minutes of the Annual Parish Council Meeting held on the 4 September 2023 (circulated via email 28 November 2023). Agreed by all present as a true record.</p> <p>4. Planning Planning Applications: (a) 23/02147/CME – Extension to North of existing quarry for sand and gravel extraction with restoration to lake and wetlands margin, grassland and woodland habitat at Land South West Of Turtle Hill Farm, Moor Lane, Gransmoor, for W. Clifford Watts Ltd. Circulated via email 24/10/2023. Comments deadline 17/11/2023. Application was noted by council. (b) 23/03499/TCA – Burton Agnes Conservation Area – Fell 1 no. Ash Tree (T1) due to suffering from ash dieback, and is damaging an adjacent garage wall, utility lines, and roof of neighbouring property at East Lea, Main Street, Burton Agnes, for Burton Agnes Hall Estate. Circulated via email 22/11/2023. Comments deadline 12/12/2023. Application was noted by council, no comments to submit. Planning Decisions, Appeals and Updates: (a) 23/02042/PLF – Erection of building to create 3 units for Class B2 (General Industrial) including ancillary offices and associated works at Plot V, Carnaby Industrial Estate, Wellington Way, Carnaby, for Robinson's Pallet Supplies Ltd. Circulated via email 06/11/2023. The application was approved with conditions. Noted by Council.</p>	

(b) **23/00041/REFUSE** – 22/02374/PLF Use of paddock for the siting of a caravan, domestic garden in connection with 6 Main Road, erection of an outbuilding/barn and shed (Retrospective Application).
Circulated via email 20/11/2023. Comments deadline 12/12/2023.
Appeal to refused application. Noted by Council.

5. Accounts

(a)

5 September 2023 to 4 December 2023

Description	Date	Current Account	Deposit Account	Total
Balance at 4 September 2023		£6,350.79	£10,241.50	£16,592.29
Solve 3D-G/moor Phone Box	05/09/2023	(£576.00)		
J Barker-G/moor Phone Box	13/09/2023	(£204.00)		
C Neale/X2Connect-Gmr Phone	25/09/2023	(£76.70)		
London Hearts-Defibrillator	25/09/2023	(£1,341.00)		
Interest Received (September)	29/09/2023		£11.80	
Clerk's Wages 2023/2024 Q2	10/10/2023	(£198.58)		
Clerk's Expenses 2023/2024 Q2	10/10/2023	(£34.20)		
HMRC Tax & NI 2023/2024 Q2	10/10/2023	(£132.40)		
Andromeda Admin Payroll Q2	10/10/2023	(£16.50)		
Scribe Accounts	24/10/2023	(£172.80)		
Interest Received (October)	31/10/2023		£13.03	
Interest Received (November)	30/11/2023		£12.24	
Balance at 4 December 2023		£3,598.61	£10,278.57	£13,877.18

Lissett Wind Farm Community Fund (included in the above accounts)

Description	Date	Income	Expenditure	Balance
Balance at March 2022				£2,926.00
Parish Grant	October 2022	£1,500.00		£4,426.00
Burton Agnes Parochial Church – Churchyard Maint	February 2023		£200.00	£4,226.00
Burton Agnes Estate – War Memorial Maintenance	February 2023		£74.00	£4,152.00
Driffield School – Twilight Bus Donation	February 2023		£200.00	£3,952.00
London Hearts – Defibrillator	February 2023		£1,211.00	£2,741.00
FOBAS – Playground markings	February 2023		£1,000.00	£1,741.00
Burton Agnes School – Tiddlers Group	March 2023		£1,000.00	£741.00
Parish Grant	June 2023	£1,700.00		£2,441.00
Gransmoor Phone Box Refurb	Aug/Sept 2023		£1,100.00	£1,341.00
London Hearts – Defibrillator	Sept 2023		£1,341.00	£0.00
Balance at December 2023				£0.00

The accounts were approved by all present.

- (b) It was agreed to accept the quotation from The Play Inspection Co. of £110.00 for the playground inspection schedule for February 2024.
- (c) The insurance renewal from Zurich Insurance of £257.60 was discussed. To reconsider once information is received from Zurich as to the extent of the cover, ensuring all assets are covered.
- (d) The projected costs of £419.57 from ERYC for the Street Lighting SLA were noted.
- (e) The NJC/NALC pay increase was noted. It was agreed to pay the Clerk for 20 hours worked in excess of contracted hours, and to review the Clerk's hours at the next meeting.
- (f) The proposed budget for 2024/2025 was discussed and agreed with a few small amendments to be made. Cllr Sellers proposed, Cllr Palmer seconded, that the Precept be raised from £3,800.00 to £4,000.00, all in favour.

6. Overview and Scrutiny

There were no suggestions to submit.

7. Emails Received and Forwarded to Councillors

The list of emails forwarded to Councillors was duly noted.

8. Dates of meetings 2024

The following dates for meetings in 2024 were provisionally agreed.

12 February

8 April

20 May (Annual Meetings)

29 July

23 September

25 November

9. Date and time of next meeting

Monday 12 February 2024 at 7.00pm

There being no further business to discuss, the meeting closed at 8.01pm.