

BURTON AGNES PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Minutes of the meeting held at Burton Agnes Sports Club
Monday 13 May 2024 at 7.30pm

Those present were:

Parish Councillors

Cllr Clive Neale (Chair)

Cllr Jean Boynton

Cllr Chris Palmer

Cllr Liz Sellers

Mrs Su Todd (Clerk)

Guests

	ACTIONS
<p>1. Election of Chair and Vice-Chair, Co-option of Councillors</p> <p>1.1 RESOLVED: Cllr Palmer proposed Cllr Neale continue as Chair, seconded by Cllr Boynton, all in favour, motion carried. Declaration of Acceptance completed.</p> <p>1.2 RESOLVED: Cllr Neale proposed Cllr Sellers continue as Vice-Chair, seconded by Cllr Palmer, all in favour, motion carried.</p> <p>1.3 No applications or interest shown in vacancies had been received. Agreed to re-advertise in Wolds Weekly.</p> <p>2. Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. No apologies of absence were received.</p> <p>3. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests) No declarations of interest.</p> <p>4. To receive and sign the minutes of the Parish Council Meeting held on the 8 April 2024 (circulated via email 1 May 2024). RESOLVED: Agreed by all present as a true record.</p> <p>5. Planning Planning Applications:</p> <p>(a) 24/00990/PLF – Installation of air source heat pump unit in the rear garden of stable block building at Coach House Café, Burton Agnes Hall, Hall Road, Burton Agnes, for Burton Agnes Preservation Trust. Circulated via email 29/04/2024. Comments deadline 17/05/2024. RESOLVED: Application was noted by council, to submit comment of no objections.</p> <p>(b) No applications were received between the publishing of the agenda and the meeting.</p> <p>Planning Decisions, Appeals and Updates:</p> <p>(a) 24/00310/STVARE – Variation of Condition 2 (Green Link cable route to Fraisthorpe) for National Grid Electricity Transmission. RESOLVED: An update from Cllr Howard to be requested with regard to S106 agreements as discussed at the last meeting.</p>	<p>Clerk</p> <p>Clerk</p>

<p>(b) 23/00041/REFUSE – Retrospective application at Land East Of Stray Cat Cottage, Gransmoor. RESOLVED: An update from Cllr Howard to be requested with regard to action planned for removal of constructions erected without planning permission as discussed at the last meeting.</p>	Clerk
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6. Accounts

(a)

4 April to 8 May 2024

Description	Date	Current Account	Deposit Account	Total
Balance at 3 April 2024		£1,193.91	£10,327.24	£11,521.15
ICO Direct Debit	05/04/2024	(£35.00)		
Play Inspection Company	08/04/2024	(£132.00)		
HMRC Tax & NI Q4 2023-2024	08/04/2024	(£142.80)		
Staff Wages Q4 2023-2024	08/04/2024	(£214.18)		
Community Heartbeat	08/04/2024	(£198.00)		
Clerk's Expenses Q4 2023-2024	08/04/2024	(£39.49)		
Payroll Services Q4 2023-2024	08/04/2024	(£16.50)		
Interest Received (April)	30/04/2024		£13.54	
ERYC Precept 2024	30/04/2024	£4,000.00		
HMRC Tax & NI April 2024	07/05/2024	(£47.40)		
Staff Wages April 2024	07/05/2024	(£190.59)		
Balance at 8 May 2024		£4,177.95	£10,340.78	£14,518.73

RESOLVED: The accounts were approved by all present.

<p>(b) RESOLVED: Cllr Neale to enquire if Sports Club are holding any events for D-Day 80 and to advise Clerk accordingly.</p> <p>(c) It was noted that a VAT reclaim has been submitted for a total of £1,149.44.</p> <p>(d) RESOLVED: Agreed to contribute £32.70 towards Clerk's membership of SLCC and to pay invoice when due.</p> <p>(e) RESOLVED: The asset register was approved.</p> <p>(f) RESOLVED: There were no changes to signatories.</p> <p>(g) RESOLVED: Items 1-7 under this item were all approved and duly signed by the Chair and Clerk where required.</p> <p>7. Review of the Organisation and Procedures of the Council</p> <p>1. RESOLVED: No changes required.</p> <p>2. RESOLVED: No changes required.</p> <p>3. RESOLVED: As the latest Financial Regulations have only recently been released it was agreed to move this item to the next meeting.</p> <p>4. RESOLVED: All signed to confirm they have read/viewed and abide by.</p> <p>5. RESOLVED: No changes required.</p> <p>8. King's Portrait</p> <p>RESOLVED: Cllr Neale will consult Sports Club to donate to them.</p> <p>19:34pm – Cllr Sellers left the meeting.</p> <p>9. Emails Received and Forwarded to Councillors</p> <p>The list of emails forwarded to Councillors was duly noted.</p> <p>10. Date and time of next meeting</p> <p>RESOLVED: Agreed as Monday 29 July 2024 7.00pm</p> <p>There being no further business to discuss, the meeting closed at 7.45pm.</p>	<p>CN</p> <p>Clerk</p> <p>Clerk</p> <p>CN</p>
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