

BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 29 July 2024 at 7pm

Those present were:

Parish Councillors

Cllr Clive Neale (Chair)

Mrs Jean Boynton

Cllr Chris Palmer

Mrs Su Todd (Clerk)

Guests

Cllr Denise Howard

Cllr Jonathan Bibb

6 Members of Public (2 left at 19:18pm)

	ACTIONS
<p>1. Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. Apologies received from Cllr Liz Sellers.</p> <p>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests) Cllr Clive Neale declared a Pecuniary Interest in item 5(c).</p> <p>3. To receive and sign the minutes of the Parish Council Meeting held on the 13 May 2024 (circulated via email 3 June 2024). RESOLVED: Agreed by all present as a true record.</p> <p>4. Planning Planning Applications: (a) No new applications received.</p> <p>Planning Decisions, Appeals and Updates: (a) 24/00990/PLF – Installation of air source heat pump unit in the rear garden of stable block building at Coach House Café, Burton Agnes Hall, Hall Road, Burton Agnes, for Burton Agnes Preservation Trust. Circulated via email 03/07/2024. Noted by council. (b) No further Decisions, Appeals or Updates were received between the publishing of the Agenda and the Meeting.</p>	

5. Finance

(a) **RESOLVED:** The accounts were approved by all present.

9 May 2024 to 22 July 2024

Description	Date	Current Account	Deposit Account	Total
Balance at 8 May 2024		£4,177.95	£10,340.78	£14,518.73
VAT Reclaim	10/05/2024	£1,149.44		
ERYC Playing Field Rent	15/05/2024	(£446.00)		
Driffield School – Twilight Bus	15/05/2024	(£200.00)		
BA Estate – War Memorial	15/05/2024	(£74.00)		
BA Estate – Churchyard Maint	15/05/2024	(£200.00)		
HMRC Tax & NI May 2024	28/05/2024	(£47.60)		
Staff Wages May 2024	28/05/2024	(£190.39)		
Interest Received (May)	31/05/2024		£12.73	
ERYC Salt Bin Maintenance	03/06/2024	(£58.80)		
SLCC Membership Contribution	11/06/2024	(£33.84)		
Interest Received (June)	28/06/2024		£11.52	
Payroll Services Q1	01/07/2024	(£16.50)		
HMRC Tax & NI June 2024	01/07/2024	(£47.60)		
Staff Wages June 2024	01/07/2024	(£190.30)		
Expenses Q1 2024-2025	03/07/2024	(£59.57)		
Balance at 22 July 2024		£3,762.70	£10,365.03	£14,127.73

(b) **RESOLVED:** This item is to be moved to the next meeting and for quotes to be requested for the work involved.

(c) **RESOLVED:** This item is to be moved to the next meeting as the meeting was inquorate at this point due to the Pecuniary Interest of Cllr Neale.

(d) **RESOLVED:** Agreed to accept the quote from The Play Inspection Company for the Annual Inspection of the play park due in March 2025 unless a cheaper quote is sourced prior to the planned inspection.

Clerk

6. Review of the Organisation and Procedures of the Council

(a) **RESOLVED:** Financial Regulations were approved with no changes required.

7. Request from Member of the Public for a Pedestrian Crossing on A614

Cllr Howard will relay this request to ERYC for consideration and to establish costs involved.

Cllr Howard

8. Salt Bin Maintenance

Information from ERYC to advise that salt bins will not receive a maintenance check prior to the season and any maintenance and refills need to be reported using the ERYC interactive map. Cllr Neale will carry out a check of the salt bins.

Cllr Neale

