

Burton Agnes Parish Council

Minutes of the meeting

at Burton Sports Club

Monday 29 February 2016

Those present were:

Parish Councillors

Mrs S Burt	(Chair)
Mr G Burt	(Treasurer)
Mrs Lynne Bell	
Mrs Jean Boynton	
Mr Clive Neale	
Mrs M Scrowston	
Mrs J Benson	(Clerk)

Guests

Councillor Jane Evison
Councillor Jonathan Owen
Ms Patricia Kilner Yorkshire Ambulance Service (for item 3)

Note.

Access could not be gained to the usual venue, Burton Agnes School. The Sports Club kindly offered to host the meeting which was much appreciated.

Members of the Public

There were no members of the public present.

1. Apologies

There were no apologies.

2. Declaration of Interest

There were no declarations of interest.

3. Ambulance First Responder Scheme

The meeting welcomed Trish Kilner from the Yorkshire Ambulance Service to introduce the Community First Responder Scheme, a partnership between the Yorkshire Ambulance Service NHS Trust (YAS) and local groups of volunteers within the Community. She explained that it was not always possible for ambulance crews to get to patients with potentially life-threatening conditions within the vital first few minutes. This was particularly true if the patients concerned were in outlying rural areas. The scheme was run entirely by the YAS. Community volunteers were trained in basic life support techniques, how to use an external defibrillator and how to administer oxygen. Volunteers were also able to offer reassurance to relatives and assist the ambulance crews. Early effective treatment by local volunteers could save lives and reduce the likelihood of disabilities. This was particularly true in the case of

heart attacks and conditions where the patient lost consciousness. It was hoped to be able to establish a group in and around Burton Agnes – radius of 5 miles.

Community responder groups ideally consisted of 8 or more responders (one for each day of the week and a 'spare'). Full training was given and regularly updated and full support given to volunteers.

Councillor Owen observed that until other commitments had prevented his continued participation, he had been a member of the (now defunct) Kilham Responder Group and found it a worthwhile experience.

Volunteers needed to be over 18, own a 4 wheeled vehicle (motorbikes not acceptable) and have a clean driving licence. They would be required to undergo DBS clearance (paid for by YAS).

The Parish Council agreed this was a worthwhile scheme and undertook to publicise it in the Parish area and encourage volunteers. The Chair undertook to contact Ms Kilner and obtain flyers to distribute to households and notices would be put on Notice Boards and information posted on the Parish website.

Ms Kilner offered to return and talk to would-be volunteers if there was interest in the Parish.

4. Minutes of meeting held on 11 January

The minutes of the meeting held on 11 January were agreed as a true record and signed by the Chair.

5. Matters Arising

Facebook

Mr Neale reported that he had established a Facebook page for the Bowls Club and while early days it looked as if it could be a useful communication tool. There were mixed views around the table as to whether a Facebook account would be in any way useful to the Parish Council, with some doubts expressed as to whether anyone would bother to read it. Mr Neale observed that in order to secure a suitable domain name, sooner rather than later would be sensible. It could always be left dormant until we wanted to use it or abandoned at a later date if we did not. After discussion it was agreed that as it would incur no costs, there was nothing to be lost by going ahead. Mr Neale undertook to do this on behalf of the Parish Council.

Grant funding

The Lissett Community Wind Farm Fund had launched for 2016. Notices would be put on the Parish Notice Boards and potentially interested parties notified. The Parish Council needed to think about whether it should make an application this year, possibly for equipment in advance of setting up any Youth facility. Mrs Bell observed that a waste bin by the bus stop in Burton Agnes would be a possible contender. Users of the bus stop were throwing litter into adjacent fields and causing harm to livestock. Applications needed to be in by the beginning of May.

Highways

Unresolved and new issues were reported from around Burton Agnes and Thornholme both over the state of the roads and potholes and the pavements. The Clerk undertook to send a further list to Highways.

Pavement parking

The Clerk had written to our PCSO as he had suggested regarding the pavement parking outside a house on the main road in Burton Agnes. This was causing difficulties both for pedestrians and for neighbouring residents exiting their properties whose view of the road and oncoming traffic was being obscured.

The PCSO had responded that it would normally be the Council who would deal with this sort of offence. He undertook to send it to Highways for their comments and liaise with the Parish Council.

The Parish Council expressed some surprise and disappointment over this response and observed that it had been the PCSO himself who had asked for the photographic evidence and given the impression that it was a police matter. It was agreed this should be followed up.

6. Treasurer's report.

The Treasurer reported that as at 29 February 2016 the Current Account balance stood at £2555.45 in credit and the reserve account at £3247.72. He had transferred £2000 from the current account to the reserve account.

He had still not received a response from Burton Agnes Estates regarding the Churchyard maintenance and, as agreed at the last meeting, had not paid the invoice.

There remained some uncertainty about audit procedures for the coming year, although his reading of the information to hand was that the process was to remain unchanged for 2016/17, but would change for the following Financial Year. He had so far received no documentation from Littlejohns – but it was a bit early yet. He proposed to continue with the process followed in previous years of submitting the accounts to the accountancy firm in Bridlington for audit. He would prepare the accounts in the format required by Littlejohns and keep them on the stocks – using copies of last year's templates appropriately snowpaked.

7. Youth Provision in the Parish

The response from the surveys had been disappointing – but it was observed that the forms had not really done the project too many favours as they were so generic.

Work was ongoing, and interest had been expressed in the Village by people willing to offer help and get involved. There was also a possibility of linking forces with Rudston. Mr Neale's view, to which the meeting agreed, was that this should start small and then expanded as and when interest increased. He had done all the paperwork required for ERVAS accreditation and this was now in place which would assist with grant applications.

8. Notice Boards

These had now been fixed. The Parish Council expressed some surprise at the reported reaction from the supplier that lack of maintenance had been the cause of the difficulties encountered. They were not aware of any maintenance other than an occasional lick of varnish and lubrication of locks which should be necessary.

9. Litter Pick

The Chair reported that she had been informed by Carnaby Parish Council that ERYC was organizing a litter pick on the weekend of 4/5 March as part of the Clean up for the Queen. Mrs Bell reminded the Parish Council that one resident, Mr Palmer, regularly picked up litter in the village, for which the Parish Council was grateful. The Parish Council agreed not to mount a special exercise on this occasion.

10. Correspondence

484	ERYC Planning Approval – S Palmer 15/03622/PLF	14.01.16
485	ERYC – M Conner re 'Walkabout' email.	13.01.16
486	ERYC – Flood Liaison Mtg. Email	15.01.16
487	ERYC – J Dodd re. his replacement via email	15.01.16
488	ERYC – Forward Planning – East Riding Local Plan	18.01.16
489	ERYC – J Foster (Highways) email re Gransmoor	18.01.16
490	ERYC – ERVAS Survey – Brad Webster email.	19.01.16
491	ERYC – J Lidster – Register of Interest email.	19.01.16
492	ERYC – PC Website Transparency Code email.	25.01.16
493	ERYC – Planning Apprval – L Tyson 15/03660/PLF via email	25.01.16
494	ERYC – email re Forward Planning – Local Plan	27.01.16
495	ERYC – East Riding News – January	
496	ERYC – Lissett Community Wind Farm Fund – email	29.01.16
497	ERYC – PC email address verification email.	28.01.16
498	ERYC – Smaller Authorities Audit Appointments 2 nd Communication	27.01.16
499	Glasdon Brochures (2)	02.02.16
500	Internal Drainage Board – Laying the Rate	21.01.16
501	East Riding Parish News – February	
502	Lissett Community Wind Farm Posters & letter	15.02.16
503	ERYC – Alteration to Register of Electors	15.02.16
504	Emergency Planning email re. template	03.02.16
505	ERYC – Planning Approval – G Coleman 15/03667/PLF	15.02.16

506	ERYC – Temporary Road Closure 28.04.16 via email	26.02.16
507	ERYC – Smaller Authorities Audit Appointments 1 st communication	29.02.16
508	S. Burt – email re. parish clerk vacancy	29.02.16
509	S. Burt – email re. car on pavement, Burton Agnes	27.02.16

11. Any other business

Neighbourhood watch

Mr Neale drew attention to a notice about the scheme. No decision was arrived at as to whether there would be sufficient interest for a scheme to be introduced into the villages of the Parish.

Clerk retirement

The Chair informed the Parish Council that the Clerk had decided to retire. The Parish Council thanked her for her service and wished her well for the future. It was agreed that the Chair would take action to recruit a new Clerk.

Future Parish Council Meetings – Venue

The Parish Council unanimously agreed that future meetings would be held at the Sports Club.

12. Date of next meeting.

The next meeting would be held on 11 April 2016.

The meeting finished at 9.00pm