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# Burton Agnes Parish Council

Contact Details:

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Chair: Mr Clive Neale

Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Monday 27 January 2025 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

*S Todd*

Clerk to Burton Agnes Parish Council

Date: 21 January 2025

**All Parish Council Meetings are open to the Public and Press**

**Members of the Public who wish to speak at the meeting are requested to contact the Clerk no less than 5 working days prior to the meeting.**

## **AGENDA**

Monday 27 January 2025, 7.00pm, Burton Agnes Sports Club

### **CHAIR'S WELCOME AND MEETING INFORMATION**

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

#### **1. APOLOGIES**

To note apologies.

#### **2. DECLARATIONS OF INTEREST**

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

#### **3. APPROVAL OF MINUTES**

To receive and sign the minutes of the Parish Council meeting held on the 25 November 2024 (circulated via email 6 January 2025).

#### **4. HOUSING NEEDS UPDATE**

Nuala Taylor to provide an update on Housing Needs and housing plans for Burton Agnes parish.

#### **5. PLANNING**

##### **Planning Applications:**

- (a) **25/00016/TCA** – BURTON AGNES CONSERVATION AREA – Fell 1 no. Holly tree (T3); Crown reduce 1 no. Fir tree (T2) by 3 metres in height; Crown reduce 1 no. Purple Plum tree (G3) by 2.5 metres in height; Fell 1 no. dead Whitebeam tree. Circulated via email 21/01/2025. Comments deadline 6 February 2025.
- (b) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

##### **Planning Decisions, Appeals and Updates:**

- (a) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.

#### **6. FINANCE**

- (a) To approve the accounts for November 2024 to January 2025. Details will be provided at the meeting.
- (b) To discuss and agree whether to make a contribution towards Clerk's professional development by completing SLCC PIALC course (Principles of Internal Auditing Local Councils).
- (c) In accordance with the Clerk's employment contract, to discuss and agree payment of any overtime likely to accumulate up to 31 March 2025.  
*"Hours over and above those which can be accommodated by flexible working must be approved in advance by the Councils".*

#### **7. GRANSMOOR DEFIBRILLATOR**

To receive an update from all present on current progress regarding the defibrillator in Gransmoor.

#### **8. PLAY PARK INSPECTIONS**

To discuss play park inspections with regard to insurance requirements.

#### **9. CORRESPONDENCE**

Clerk to advise of any correspondence received.

- (a) ERYC Acceptance of Precept Demand.
- (b) Jonathan Bibb update on street lights.

#### **10. EMAILS RECEIVED AND FORWARDED TO COUNCILLORS**

18/11/2024 – Humber & Wolds Rural Action November Newsletter  
19/11/2024 – Ron Bailey Lithium-ion Battery Campaign Update and invitation to webinar  
09/12/2024 – ERYC Joint Local Access Forum Meeting  
11/12/2024 – ERYC Notice of Adoption – Sustainable Transport SPD Update  
17/12/2024 – British Gas Acceptance Confirmation  
17/12/2024 – ERYC Christmas Message  
31/12/2024 – ERYC Community Governance Review

#### **11. DATE AND TIME OF NEXT MEETING**

Monday 17 March 2025