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Burton Agnes Parish Council

Contact Details:

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Chair: Vacant Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Tuesday 18 March 2025 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

S Todd

Clerk to Burton Agnes Parish Council

Date: 11 March 2025

All Parish Council Meetings are open to the Public and Press

Members of the Public who wish to speak at the meeting are requested to contact the Clerk no less than 5 working days prior to the meeting.

AGENDA

Tuesday 18 March 2025, 7.00pm, Burton Agnes Sports Club

1. ELECTION OF CHAIR

To receive nominations and elect a Chair. Elected Chair to sign a Declaration of Acceptance form.

CHAIR'S WELCOME AND MEETING INFORMATION

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

2. APOLOGIES

To note apologies.

3. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

4. APPROVAL OF MINUTES

To receive and sign the minutes of the Parish Council meeting held on the 27 January 2025 (circulated via email 24 February 2025).

5. PLANNING

Planning Applications:

(a) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

Planning Decisions, Appeals and Updates:

(a) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.

6. FINANCE

(a) To approve the financial statements. Details will be provided at the meeting.

(b) To discuss and agree to pay for Councillors to attend the Defibrillator Awareness session on 20/03/2025 being held by Boynton PC at Boynton Village Hall at £5.00 pp.

(c) To discuss and agree payment of overtime accumulated by Clerk to date.

(d) To discuss and agree if there are any events to be organised that would benefit from the VE & VJ Day 80th Anniversary Community Fund and whether to apply and amount to apply for.

(e) To discuss and agree any actions following receipt of the letter from ERYC regarding the Parish Owned Bus Shelter Replacement Programme.

(f) To discuss and agree any actions required to ensure Internal Audit is passed.

7. CIVIC.LY APP & ASSET MANAGEMENT / PLAY PARK INSPECTIONS

(a) To discuss and agree any actions following receipt of the email from John Fagan with the offer of free access to the asset management app.

(b) To receive an update from Cllr Sellers regarding play park inspections. To discuss and agree any actions to ensure insurance requirements are met.

8. LISSETT WIND FARM

To discuss and agree for Clive Neale, who has volunteered to continue, as the representative on the Lissett Wind Farm Community Fund Panel.

9. CORRESPONDENCE

Clerk to advise of any correspondence received.

10. EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

28/01/2025 – ERYC East Riding Local Plan Update – Inspectors Final Report

28/01/2025 – ERYC Chairman's Awards

03/02/2025 – HWRA Circular Economy Strategy

03/02/2025 – Humberside Police Community Speed Watch Event

18/02/2025 – ERYC Bus Shelter Funding

18/02/2025 – Cllr Healy & Cllr Aitken re Youth Project Funding Allocation

24/02/2025 – ERYC Town & Parish Councillors' Bulletin

03/03/2025 – Boynton PC re defibrillator training

10/03/2025 – Boundary Commission Draft Recommendations

11. DATE AND TIME OF NEXT MEETING

Monday 19 May 2025 – Annual Meetings

7.00pm Annual Parish Meeting

7.30pm Annual Parish Council Meeting