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# Burton Agnes Parish Council

Contact Details:

Email: burtonagnesclerk@gmail.com Tel. No. 07921 852217

Chair: Mrs Liz Sellers

Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Monday 21 July 2025 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

S Todd

Clerk to Burton Agnes Parish Council

Date: 14 July 2025

**All Parish Council Meetings are open to the Public and Press**

**Members of the Public who wish to speak at the meeting are requested to contact the Clerk no less than 5 working days prior to the meeting.**

## **AGENDA**

Monday 21 July 2025, 7.00pm, Burton Agnes Sports Club

### **CHAIR'S WELCOME AND MEETING INFORMATION**

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

#### **1. APOLOGIES**

To note apologies.

#### **2. DECLARATIONS OF INTEREST**

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

#### **3. APPROVAL OF MINUTES**

To receive and sign the minutes of the Annual Parish Council meeting held on the 19 May 2025 (circulated via email 10 June 2025).

#### **4. PUBLIC PARTICIPATION**

- (a) No requests to speak received within the required notice period.
- (b) To discuss and agree the future format of Public Participation.

## **5. PLANNING**

### **Planning Applications:**

- (a) **25/01718/PLF** – Erection of a replacement wind turbine (hub height 31.5m, blade tip height 46m) at Tuft Hill Farm, Woldgate, Kilham for Harrison Farm Services Ltd. Circulated via email 03/07/2025. Comments deadline 23/07/2025.
- (b) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

### **Planning Decisions, Appeals and Updates:**

- (a) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.

## **6. FINANCE**

- (a) To approve the financial statements.
- (b) To approve the Q1 Budget Report.
- (c) To discuss and agree to engage Elkerlodge Services Ltd as the internal auditor for the 2025/2026 year end accounts.
- (d) To discuss the EGL2 Community Fund webinar and agree any further actions.
- (e) To discuss the response from Ridge Clean Energy regarding funding for the play park and agree any further actions.
- (f) To consider providing support for the Clerk to undertake the CiLCA qualification, as initially agreed in March 2022, and to agree the level of support to be offered.

## **7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL**

To consider and review the current organisation of the Council and determine any amendments required. The review to include the following:

- (a) Delegation arrangements to the Clerk.
- (b) Adopt the NALC Standing Orders template and agree on suggested amendments.
- (c) Adopt the NALC Financial Regulations and agree on suggested amendments.
- (d) Code of Conduct (Councillors to sign to confirm they have read and abide by).
- (e) Current organisation of Committees and Working Groups.

## **8. PLAY PARK UPDATE**

To receive an update on the progress of the Play Park Project, discuss response from Ridge Clean Energy following request for funding, and to agree next steps.

## **9. GRANSMOOR BENCH AND LITTER BIN**

To discuss and agree next steps regarding moving the bench and litter bin in Gransmoor.

## **10. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED**

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- C Neale contacted 25/06/2025 re BA defibrillator guardianship, no response.
- LWFCF – C Neale has resigned, new representative required.
- NALC/ACRE – Flooding survey (details in meeting pack).

## **EMAILS RECEIVED AND FORWARDED TO COUNCILLORS**

09/06/2025 – ERYC Notice of Temporary Road Closure

16/06/2025 – Dogger Bank D Statutory Consultation

18/06/2025 – Drifffield Police June Newsletter

24/06/2025 – Eastern Green Link 2 Community Fund Webinar

24/06/2025 – Proludic Webinar – Designing Inclusive Play and Sports Areas

## **11. DATE AND TIME OF NEXT MEETING**

Monday 15 September 2025