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Burton Agnes Parish Council

Email: burtonagnesclerk@gmail.com Tel. No. 07921 852217
Chair: Mrs Liz Sellers Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Monday 17 November 2025 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

S Todd

Clerk to Burton Agnes Parish Council

Date: 10 November 2025

All Parish Council Meetings are open to the Public and Press

AGENDA

Monday 17 November 2025, 7.00pm, Burton Agnes Sports Club

CHAIR'S WELCOME AND MEETING INFORMATION

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

PUBLIC PARTICIPATION

To receive comments or questions from members of the public. Each speaker may address the Council for up to 3 minutes, with a maximum of 15 minutes in total for this session at the Chair's discretion. The Council is not required to respond to matters raised, and no decisions will be made on issues that are not included elsewhere on the agenda.

1. APOLOGIES

To note apologies.

2. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

3. APPROVAL OF MINUTES

To receive and sign the minutes of the Annual Parish Council meeting held on the 15 September 2025 (circulated via email 10 November 2025).

4. REPORTS FROM WARD COUNCILLORS

To receive any reports and updates from Ward Councillors present.

5. PLANNING

Planning Applications:

- (a) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

Planning Decisions, Appeals and Updates:

- (a) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.
- (b) To consider and agree if further actions are required ahead of Ridge Clean Energy's expected submission of a planning application for a solar wind farm.

6. FINANCE

- (a) To approve the financial statements.
- (b) To approve the Q2 Budget Report.
- (c) To approve the budget and precept for 2026/2027.
- (d) To approve payment of overtime accrued by the Clerk.
- (e) To review and agree banking arrangements to meet section 6.2 of the Financial Regulations and as highlighted in the Internal Auditor's report for 2024/2025. Options to consider include NatWest Bankline and Unity Trust Bank.
- (f) To consider and agree any changes with regard to the expiration of the British Gas contract for electricity supply to the defibrillator in Gransmoor.
- (g) To consider quotes and agree the supplier for the annual inspection of play park.

7. DEFIBRILLATORS

To consider and agree the guardianship of all defibrillators in the parish.

8. NOTICEBOARDS

To consider and agree the best options for refurbishing or replacing the 3 noticeboards within the parish.

9. GRANSMOOR BENCH AND LITTER BIN

To consider and agree the best options for moving the bench and litter bin to a better position.

10. COUNCILLORS' UPDATES AND REPORTS

To receive any updates and reports from Councillors.

11. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- Driffield School have written to give thanks for the £200 donation towards the Twilight Bus.
- Reminder that ERNLLCA are running 'Being a Good Councillor' training sessions.

EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

22/09/2025 – ERYC Eastern Green Link 2 – works near Gransmoor
22/09/2025 – ERNLLCA re in-person Defibrillator Training
22/09/2025 – ERYC East Riding Local Plan – Call for Sites
29/09/2025 – ERNLLCA East Riding District Committee Meeting
29/09/2025 – ERYC Annual Snapshot of Rough Sleepers
29/09/2025 – Ron Bailey update on safety of lithium-ion batteries
29/09/2025 – ERNLLCA September Newsletter
29/09/2025 – Orsted Community Benefit Fund – Autumn 2025 Newsletter
06/10/2025 – ERYC Highway Maintenance at Kelk
06/10/2025 – ERYC 16 Days of Activism & White Ribbon Campaign
06/10/2025 – ERNLLCA/NALC webinar on Martyn's Law
22/10/2025 – Humberside Police October Newsletter
22/10/2025 – Wold Newton PC re planning application NY/2025/0113/FUL

12. DATE AND TIME OF MEETINGS 2026

Monday 26 January 2026
Monday 16 March 2026
Monday 18 May 2026 Annual Meetings – APM 7.00pm, APCM 7.30pm
Monday 20 July 2026
Monday 21 September 2026
Monday 16 November 2026