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Burton Agnes Parish Council

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Chair: Mrs Liz Sellers

Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Monday 26 January 2026 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

S Todd

Clerk to Burton Agnes Parish Council

Date: 20 January 2026

All Parish Council Meetings are open to the Public and Press

AGENDA

Monday 26 January 2026, 7.00pm, Burton Agnes Sports Club

CHAIR'S WELCOME AND MEETING INFORMATION

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

PUBLIC PARTICIPATION

To receive comments or questions from members of the public. Each speaker may address the Council for up to **3** minutes, with a maximum of **15** minutes in total for this session at the Chair's discretion. The Council is not required to respond to matters raised, and no decisions will be made on issues that are not included elsewhere on the agenda.

1. APOLOGIES

To note apologies.

2. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

3. APPROVAL OF MINUTES

To receive and sign the minutes of the Parish Council meeting held on the 17 November 2025 (circulated via email 1 December 2025).

4. CO-OPTION OF PARISH COUNCILLORS

To consider applications for the office of Parish Councillor and to co-opt any candidates to fill existing vacancies. Successful candidates to sign the Declaration of Acceptance and join the table.

5. REPORTS FROM WARD COUNCILLORS

To receive any reports and updates from Ward Councillors present.

6. PLANNING

Planning Applications:

- (a) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

Planning Decisions, Appeals and Updates:

- (a) **25/02298/REG3** – Erection of 9 no. affordable dwellings with associated works and infrastructure at St Martins Drive Amenity Land, 1 St Martins Drive, Burton Agnes for East Riding of Yorkshire Council.
Circulated via email 26/11/2025.

Application approved with conditions.

- (b) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.

7. FINANCE

- (a) To approve the financial statements. Chair to sign bank reconciliation/s.
- (b) To approve the Q3 budget report.
- (c) Chair and Clerk to sign the Precept Demand Form.
- (d) To consider quotes and agree the supplier for the annual inspection of play park.
- (e) To note for future that any purchases made by the Parish Council should ideally be made by the Clerk and all documentation should be in the name of the Parish Council.

8. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL

- (a) To consider and agree on actions required to comply with Assertion 10 of the Practitioners' Guide 2025.
- (b) Further policy documents have been identified that should be adopted by the Council, including: Data Protection; Equality; Grants; Community Engagement; Risk Management; Training and Development; IT Policy. Clerk to obtain suitable templates to amend as required for review and adoption.

9. TOGETHER HOUSING VISIT

Cllr. Sellers to provide update on discussion with Together Housing regarding the possibility of a joint visit and the handling of the concerns at St Martins Drive.

10. GRANSMOOR BENCH AND LITTER BIN

To consider and agree the best options for moving the bench and litter bin to a better position.

11. COLLABORATIVE MEETING

To discuss and agree a date for a couple of members from each of Burton Agnes, Rudston and Carnaby Parish Councils to get together for an informal discussion around the Community Funding offering from Ridge Clean Energy.

12. COUNCILLORS' UPDATES AND REPORTS

To receive any updates and reports from Councillors.

13. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- Unit One of the CiLCA qualification has been passed with no referrals.

EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

26/11/2025 – 25/02298/REG3 ERYC Planning Decision
26/11/2025 – ERNLLCA November Newsletter
26/11/2025 – ERYC Safe Communities ASB Data April to September
26/11/2025 – Rudston Parish Council re collaborating on RCE funding
26/11/2025 – Driffield Police November Newsletter
01/12/2025 – ERYC Notice of Road Closure
01/12/2025 – ERYC Active Bystander Training
08/12/2025 – Cllr. J Bibb update on reported issues
09/12/2025 – Ridge Clean Energy update on submission of planning application
09/12/2025 – Driffield Police December Newsletter
05/01/2026 – ERNLLCA December Newsletter
05/01/2026 – ERYC 2026-27 Confirmation of Tax Base
05/01/2026 – ERYC Notice of Road Closure, Back Lane, Burton Agnes
05/01/2026 – Humberside Police, Road Safety Fund
05/01/2026 – ERNLLCA, webinar on Neurodiversity
05/01/2026 – ERNLLCA Age Friendly Guide and links to various webinars
05/01/2026 – EGL2 Update on works at Gransmoor
12/01/2026 – Cllr. J Bibb/ERYC blocked gulley logged
13/01/2026 – ERNLLCA Training Sessions
13/01/2026 – Driffield Police January Newsletter

14. DATE AND TIME OF NEXT MEETING

Monday 16 March 2026 7pm at Burton Agnes Sports Club