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# Burton Agnes Parish Council

Email: burtonagnesclerk@gmail.com Tel. No. 07921 852217  
Chair: Mrs Liz Sellers Clerk: Mrs Su Todd

Councillors are hereby summoned to attend a Parish Council Meeting of Burton Agnes Parish Council on Monday 16 March 2026 at 7:00pm at Burton Agnes Sports Club. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this document, and confirm your attendance. If you are unable to attend, please forward your apologies to the Clerk with the reason for absence.

*S Todd*

Clerk to Burton Agnes Parish Council

Date: 10 March 2026

**All Parish Council Meetings are open to the Public and Press**

## **AGENDA**

Monday 16 March 2026, 7.00pm, Burton Agnes Sports Club

### **CHAIR'S WELCOME AND MEETING INFORMATION**

Welcome to this meeting of Burton Agnes Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

### **PUBLIC PARTICIPATION**

To receive comments or questions from members of the public. Each speaker may address the Council for up to **3** minutes, with a maximum of **15** minutes in total for this session at the Chair's discretion. The Council is not required to respond to matters raised, and no decisions will be made on issues that are not included elsewhere on the agenda.

#### **1. APOLOGIES**

To note apologies.

#### **2. DECLARATIONS OF INTEREST**

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests).

#### **3. APPROVAL OF MINUTES**

To receive and sign the minutes of the Parish Council meeting held on the 26 January 2026 (circulated via email 10 February 2026).

#### **4. REPORTS FROM WARD COUNCILLORS**

To receive any reports and updates from Ward Councillors present.

#### **5. PLANNING**

##### **Planning Applications:**

(a) To consider, discuss and agree any actions on any planning applications received between the publishing of this agenda and the meeting.

##### **Planning Decisions, Appeals and Updates:**

(a) To receive an update from councillors who attended the collaborative meeting with CPC and RPC to discuss the community funding offer from Ridge Clean Energy, and to agree next steps.

(b) To consider any notices of decisions, appeals and updates received between the publishing of this agenda and the meeting.

#### **6. FINANCE**

(a) To approve the financial statements. Chair to sign bank reconciliation/s.

(b) To consider and agree on the requests from Burton Agnes Estate Trust for donations towards the churchyard maintenance and war memorial maintenance.

(c) To consider and agree on the request from Burton Agnes Sports Club for a donation towards essential repairs to the sports club hall.

(d) To consider and agree on the request from ABBA (Archers of Bridlington & Burton Agnes) for a contribution towards defibrillator maintenance at the sports club.

#### **7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL**

(a) The following policies have been sourced and amended and are presented to the Council for adoption: Equality and Diversity; Grant Awarding Policy and Grant Application Form; Risk Management; IT Policy.

(b) Quotes/Updates on progress with regard to Assertion 10 will be presented at the meeting.

#### **8. TOGETHER HOUSING**

Update received and circulated from Together Housing regarding anti-social behaviour at St Martins Drive. To agree any further actions required.

#### **9. GRANSMOOR BENCH AND LITTER BIN**

To receive and update of the progress on moving of the bench and bin.

#### **10. FLOWERBEDS**

To consider and agree on plants for the flowerbeds.

#### **11. COUNCILLOR CONDUCT**

To provide guidance for councillors, particularly newer members, on the distinction between personal views and representing the Council, including engagement with the media and commenting on planning matters.

#### **12. BACG REQUEST FOR VAS OR SID**

To consider the request submitted by Burton Agnes Community Group, review the report provided by Cllr. Bliss, and determine whether the Council wishes to proceed with the request.

#### **13. COUNCILLORS' UPDATES AND REPORTS**

To receive any updates and reports from Councillors.

#### **14. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED**

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- St Martins Close and Gransmoor grit bins
- Play park inspection training provided by ERNLLCA July 2026.

#### **EMAILS RECEIVED AND FORWARDED TO COUNCILLORS**

09/02/2026 – ERNLLCA January 2026 Newsletter

09/02/2026 – ERYC Road Closure – Rudston Road – 10/02/2026

09/02/2026 – ERYC Town & Parish Meet & Greet March 2026

09/02/2026 – ERNLLCA/Natural England Proposed Yorkshire Wolds AONB

09/02/2026 – Cllr. Liz Sellers re road markings to be refreshed by ERYC

09/02/2026 – Ridge Clean Energy update on submission of planning application

09/02/2026 – Cllr. J Bibb/ERYC St Martin's Close salt bin

09/02/2026 – HWRA Newsletter February 2026

09/02/2026 – ERNLLCA/Worknest Health & Safety/Inspection Webinar

09/02/2026 – ERYC LNRS Publication and Conference

17/02/2026 – ERNLLCA Finance Training Sessions

23/02/2026 – HEY Smile Foundation – Bridlington Soup

23/02/2026 – ERYC Local Plan webinar

23/02/2026 – ERYC Meet Exec Director at Town & Parish Council Meet & Greet

24/02/2026 – ERNLLCA February 2026 Newsletter

02/03/2026 – EGL2 CLG Presentation – Minutes of meeting

#### **15. DATE AND TIME OF NEXT MEETINGS**

##### Annual Parish Meeting

Monday 18 May 2026 7.00pm at Burton Agnes Sports Club

##### Annual Parish Council Meeting

Monday 18 May 2026 7.30pm at Burton Agnes Sports Club