

BURTON AGNES PARISH COUNCIL

Minutes of the meeting held at Burton Agnes Sports Club

Monday 20 February 2023 at 7pm

Those present were:

Parish Councillors

Mr Clive Neale (Chairman)
Miss Liz Sellers (Vice-Chairman)
Mrs Jean Boynton
Mrs Margaret Scrowston
Mr Chris Palmer
Mrs Su Todd (Clerk)

Guests

Cllr Jane Evison
Cllr Charlie Dewhirst

	ACTIONS
<p>1. Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p> <p>Apologies from Cllr Slingsby due to illness. Apologies were accepted.</p>	
<p>2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)</p> <p>Cllr Sellers declared a pecuniary interest in items 5(f) due to being a Governor at Burton Agnes School.</p>	
<p>3. To receive and sign the minutes of the Full Council meeting held on the 5 December 2022 (distributed via email 14 February 2023).</p> <p>Agreed by all present as a true record.</p>	
<p>4. Planning Planning Applications: (a) 22/03913/STPLF – Erection of an assembly building with associated car parking at The Elliot Group, Merlin Road, Carnaby Industrial Estate for Algeco UK Limited. No comments to be submitted.</p>	

C.M. Sider

5. Accounts

(a)

6 December 2022 to 20 February 2023

Description	Date	Current Account	Deposit Account	Total
Balance at 6 December 2022		£6,286.54	£13,151.67	£19,438.21
Interest Received (December)	30/12/2022		8.65	
Andromeda Admin Payroll Q3	18/01/2023	(£16.50)		
Clerk's Wages 2022/2023 Q3	18/01/2023	(£197.60)		
Clerk's Expenses 2022/2023 Q3	18/01/2023	(£26.36)		
HMRC Tax & NI	18/01/2023	(£49.40)		
Zurich Insurance	18/01/2023	(257.60)		
Interest Received (January)	31/01/2023		£9.23	
Burton Agnes Parochial Church	01/02/2023	(£200.00)		
Burton Agnes Estate Memorial	01/02/2023	(£74.00)		
Driffield School Twilight Bus	01/02/2023	(£200.00)		
ERYC Grounds Maintenance	02/02/2023	(£551.65)		
London Hearts Defibrillator	06/02/2023	(£1,211.00)		
FOBAS Playground Lining	06/02/2023	(£1,000.00)		
Balance at 20 February 2023		£2,502.43	£13,169.55	£15,671.98

LWFCF (included in the above accounts)

Description	Date	Income	Expenditure	Balance
Balance at March 2021				£2,426.00
Parish Grant	July 2021	£1,500.00		£3,926.00
FOBAS Donation	May 2021		£1,000.00	£2,926.00
Parish Grant	October 2022	£1,500.00		£4,426.00
Burton Agnes Parochial Church – Churchyard Maint	February 2023		£200.00	£4,226.00
Burton Agnes Estate – War Memorial Maintenance	February 2023		£74.00	£4,152.00
Driffield School – Twilight Bus Donation	February 2023		£200.00	£3,952.00
London Hearts – Defibrillator	February 2023		£1,211.00	£2,741.00
FOBAS – Playground markings	February 2023		£1,000.00	£1,741.00
Balance at February 2023				£1,741.00
Future allocations:				
BA School Tiddlers (£1,000.00), Defibrillator Gransmoor				

The accounts were approved by all present, Cllr Sellers proposed, Cllr Palmer seconded.

C.M. Seal

<p>(b) The Council agreed to purchase an ICO certificate by Direct Debit at £35.00. Cllr Boynton proposed, Cllr Scrowston seconded, all in favour. The Clerk is to process the direct debit and payment.</p> <p>(c) The ERYC King's Coronation Community Fund to be kept in mind should any events be planned that could utilise the fund.</p> <p>(d) The Clerk requested an increase to salary, mileage and home working allowance. Cllr Neale proposed, Cllr Sellers seconded, all in favour, pay rate to be set at Scale Point 12 of the National Joint Council Pay Scale to increase as and when NJC scales are amended, mileage allowance to increase to 45p per mile, a contribution of £1.50 per week towards household heating and lighting expenses to increase in line with any new rates implemented by the Government, all to commence from 1 January 2023. Additional hours worked to be paid at year end, estimated to be approximately 29 hours.</p> <p>(e) Council agreed not to become members of ERNLLCA.</p> <p>(f) FOBAS provided further information on future refurbishment projects at Burton Agnes School. Cllr Sellers will obtain further information with regards to dates and costings.</p> <p>(g) A thank you letter received from FOBAS for the donation towards the school's playground markings was noted.</p> <p>(h) A thank you letter received from Driffield School for the donation towards the Twilight Bus was noted.</p>	<p>Clerk</p> <p>Cllr Sellers</p>
<p>6. Requests for Funding Cllr Neale suggested that any future requests received for funding should have full accompanying information in writing such as: what the funds are for, how much is being requested, any other funding received or requested for the project, details of their own current funds.</p>	
<p>7. SLCC Civility and Respect Project Council agreed to sign up to the Civility and Respect Project.</p>	<p>Clerk</p>
<p>8. Three Oaks Energy Park (Ridge Clean Energy) Cllr Sellers reported the current offer from Three Oaks to be included in the Section 106, £20,000 pa to cover both Carnaby and Burton Agnes Parishes which will be CPI linked over the 40 year operation period. The funds are to be distributed via ERYC. Cllr Sellers will respond to Three Oaks to confirm we accept the proposed Section 106. The Parish Council would like to thank Cllr Sellers for the work undertaken on this matter so far which has resulted in a favourable offer of community funding being received from Three Oaks.</p>	<p>Cllr Sellers</p>
<p>9. Defibrillators Cllr Sellers passed on information received from Cllr Slingsby. The door of the phone box in Gransmoor has broken during the recent strong winds. BT have agreed to restore power to the phone box once the defibrillator is fitted. Cllr Neale offered to contact BT to ask if they would repair the phone box, as the phone box which replaced the one BT removed by mistake is substandard to the original. The defibrillator for Burton Agnes is to be fitted on the outside wall of Custom Airbrushing who have very kindly offered to fit the defibrillator and have an electrician available to connect it to power, and are also happy to cover the electricity costs.</p>	<p>Cllr Neale</p>

C. M. Neale

10. Bridlington Town Council

Following a request from Bridlington Town Council for permission for the Mayor of Bridlington to attend an event at Burton Agnes Sports Field, Council agreed to give permission.

Clerk

11. Parish.UK

Council agreed that there was no need for details to be updated on this site as they are already available on the Parish Council's own website and ERYC website.

12. Clerk's Update & Correspondence

The Clerk reported the ERYC will commence monitoring with immediate effect for a bin to be sited near the school.

13. Emails Received and Forwarded to Councillors

The list of emails forwarded to Councillors was duly noted.

7.55pm Cllrs Evison and Dewhirst left the meeting.

14. Date and time of next meeting

Monday 22 May 2023 at 7.00pm preceded by the Annual Parish Meeting at 6.30pm

There being no further business to discuss, the meeting closed at 8.00pm.

C. M. Seale