

BURTON AGNES PARISH COUNCIL

MINUTES OF THE MEETING OF BURTON AGNES PARISH COUNCIL HELD IN BURTON AGNES SPORTS CLUB ON MONDAY 21 JULY 2025 AT 19:00PM

Present: Cllrs: L. Sellers (Chair), G. Cossins (Vice-Chair), C. Palmer, C.Hill.

In attendance: S. Todd (Clerk), J. Bibb (Ward Councillor), D. Howard (Ward Councillor), 2 Members of Public.

	ACTIONS
<p>1. APOLOGIES No apologies received.</p> <p>2. DECLARATIONS OF INTEREST Cllr. Sellers declared a pecuniary interest in item 5 (a).</p> <p>3. APPROVAL OF MINUTES To receive and sign the minutes of the Annual Parish Council Meeting held on the 19 May 2025 (circulated via email 10 June 2025). RESOLVED: Agreed by all present as a true record.</p> <p>4. PUBLIC PARTICIPATION (a) No requests to speak received within the required notice period. (b) RESOLVED: Agreed by all present to hold the public participation session ahead of the official start of the meeting for a maximum period of 15 minutes in total. The maximum time for each public participant to speak will be 3 minutes, this may be extended at the discretion of the Chair. RESOLVED: Agreed by all present to add a 5 minute slot following Approval of Minutes for any present Ward Councillors to provide feedback on matters and take any questions.</p> <p>5. PLANNING Planning Applications: (a) 25/01718/PLF – Erection of a replacement wind turbine (hub height 31.5m), blade tip height 46m) at Tuft Hill Farm, Woldgate, Kilham for Harrison Farm Services Ltd. Circulated via email 03/07/2025. Comments deadline 23/07/2025. RESOLVED: To support the application. (b) There were no planning applications received between the publishing of the agenda and the meeting. Planning Decisions, Appeals and Updates: (a) There were no planning decisions, appeals or updates received between the publishing of the agenda and the meeting.</p> <p>6. FINANCE (a) RESOLVED: The financial statements consisting of a payments list, bank statements and bank reconciliation were approved by all present. The bank reconciliation was signed by the Chair.</p>	Clerk

<p>(b) RESOLVED: All in favour to approve the Q1 Budget Report.</p> <p>(c) RESOLVED: All in favour to engage Elkerlodge Services Ltd as the internal auditor for the 2025/2026 year end accounts.</p> <p>(d) RESOLVED: This item is to be referred to the next meeting to allow time for the presentation slides from the EGL2 Community Fund webinar, which were circulated by email 21/07/2025, to be reviewed.</p> <p>(e) The response from Ridge Clean Energy was noted following a request by the PC for funding towards the play park refurbishment.</p> <p>(f) RESOLVED: All in favour to fund 2 hours per week paid study time up to a maximum of 1 year, for the Clerk to undertake the CiLCA qualification.</p>	Clerk
<p>7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL</p> <p>To consider and review the current organisation of the Council and determine any amendments required. The review to include the following:</p> <p>(a) RESOLVED: This item to be referred to the next meeting.</p> <p>(b) RESOLVED: To adopt the NALC Standing Orders template with the amendments agreed.</p> <p>(c) RESOLVED: This item to be referred to the next meeting.</p> <p>(d) RESOLVED: This item to be referred to the next meeting.</p> <p>(e) RESOLVED: There are currently no Committees or Working Groups.</p>	Clerk
<p>8. PLAY PARK UPDATE</p> <p>RESOLVED: All in favour for an annual clean of the play park, Cllr. Hill will re-assess the replacement parts required, Clerk to communicate the issues of anti-social behaviour (including illegal bonfires) to Ward Councillors.</p>	Cllr. Hill Clerk
<p>9. GRANSMOOR BENCH AND LITTER BIN</p> <p>RESOLVED: Clerk to obtain quotes from businesses listed on the ERYC approved contracts list for moving the bench to an area to the left of the telephone box and notice board.</p>	Clerk
<p>10. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED</p> <ul style="list-style-type: none"> • Cllr. Sellers to contact The Circuit regarding the guardianship of defibrillators in the Parish. • Cllr. Hill volunteered to become the Parish Council representative for the Lissett Wind Farm Community Fund Panel. Cllr. Cossins volunteered to be a substitute if Cllr. Hill unavailable. • As flooding is not considered a significant issue in the area, and due to limited resources, we will not be proceeding with the flooding survey at this time. 	Cllr. Sellers Clerk
<p>EMAILS RECEIVED AND FORWARDED TO COUNCILLORS</p> <p>The list of emails forwarded to Councillors was duly noted.</p>	
<p>11. DATE AND TIME OF NEXT MEETING</p> <p>Monday 15 September 2025</p> <p>Noted by all present.</p> <p>There being no further business to discuss the meeting closed at 8.27pm.</p>	